In Prague, October 26th, 2023

**Subject:** Practical training of 4th year students

Dear Sir/Madam,

on behalf of the Third Faculty of Medicine, Charles University, I would like to ask you for your approval of the practical training of a 4th year student of our faculty at your surgery.

The practical training shall comprise of **2 weeks in General Practice (80 working hours total)**. We would like to ask you to kindly ensure supervision for our student in accordance with the syllabi attached.

**Dates:**

* **Summer Intership in General Practice:** At the time of the summer holidays or during the examination period, before and after the summer holidays

If you need any more detailed information, please contact David Marx, M.D. ,Ph.D. (tel.+420 267 102 176) or our Study Department (Daniela Lvová; tel.: +420 267 102 206).

Thank you for your understanding, and we shall look forward to our future cooperation,

David Marx, M.D., Ph.D.

Vice-Dean for Undergraduate Education and Student Affairs

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 4th YEAR – EVALUATION REPORT OF THE STUDENT PRACTICAL TRAINING FROM GENERAL PRACTICE | | | | |
| **Student name:** | | | | |
| **Practical training site:** | | | | |
| **Practical training dates:** | | | | |
| TYPE OF EVALUATION | EVALUATION SCORE +) | | | |
| Personal Evaluation | | | | |
| Initiative | 3 | 2 | 1 | 0 |
| Responsibility | 3 | 2 | 1 | 0 |
| Independence | 3 | 2 | 1 | 0 |
| Ability of team work | 3 | 2 | 1 | 0 |
| Theoretical knowledge | 3 | 2 | 1 | 0 |
| Clinical Skills | | | | |
| Medical history | 3 | 2 | 1 | 0 |
| Physical examination | 3 | 2 | 1 | 0 |
| Skillfulness (technical skills) | 3 | 2 | 1 | 0 |
| Determining the diagnosis | 3 | 2 | 1 | 0 |
| Determining the treatment programme and therapy | 3 | 2 | 1 | 0 |
| Oral presentation (e.g. during the major ward round) | 3 | 2 | 1 | 0 |
| Professional Qualification | | | | |
| Professional conduct | 3 | 2 | 1 | 0 |
| Is familiar with his/her limits and knows when to seek advice of a senior colleague | 3 | 2 | 1 | 0 |
| Respects human dignity of the patient | 3 | 2 | 1 | 0 |
| Keeps medical secret | 3 | 2 | 1 | 0 |
| **FINAL EVALUATION OF THE STUDENT** | | | | |
| **Excellent** | | | | |
| **Very Good** | | | | |
| **Good** | | | | |
| **Passed** | | | | |
| **Failed** | | | | |

**+)**  Score: **3 points** – excellent; **2 points** – good (average);

**1 point** – Satisfactory (Below average), **0 points** – Not evaluable

**Signature, stamp and date:**

**SYLLABUS OF STUDENT SUMMER INTERNSHIP IN GENERAL PRACTICE**

**4th and 5th year**

**This syllabus is an integral part of the "Student Evaluation".**

**Duration of practice: 2 weeks**

**Content and objectives of the internship**

**A) mandatory:**

|  |  |  |
| --- | --- | --- |
| **YES** | **NO** | **:: The supervisor ticks the box to confirm pass (YES) or fail (NO)** |
| □ | □ | registration of a new patient (admission of the patient to the permanent care of the practice) |
| □ | □ | performance of a complete preventive examination, including age-specific procedures (e.g. screening for cognitive disorders with the Minicog test for patients aged 65-80) |
| □ | □ | targeted physical examination |
| □ | □ | Common diagnostics and medical care within the scope of general practice |
| □ | □ | fast and reliable blood pressure and pulse measurement |
| □ | □ | familiarisation with assessment activities in a general practitioner's office |
| □ | □ | basic distinction between problems manageable in a GP's office and problems requiring specialist care or hospitalisation |
| □ | □ | rationalization of the auxiliary examination methods' indication, including laboratory tests, awareness of the problem of "overdiagnosis" and "overtreatment" |
| *without*  *confirmation* | | understanding of the specific relationship with the patients and the complex bio-psycho-social approach to their health problems, understanding the need for an individualized approach to patients |
| *without*  *confirmation* | | understanding of the GP's responsibility for the complex health of his patients and the limits of this responsibility, understanding the content of the concepts of 'shared understanding of problems' and 'shared-decision making' |
| *without*  *confirmation* | | gaining more insight into the outpatient sphere and especially a better understanding of the General Practice (high utility value for students regardless of later specialization). |

**B) optional but recommended:**

|  |  |  |
| --- | --- | --- |
| **YES** | **NO** | **:: The trainer ticks the box to confirm pass (YES) or fail (NO)** |
| □ | □ | indication and interpretation of instrumental examinations in the practice (according to the equipment of the specific practice: ECG, Holter blood pressure measuring, POCT laboratory methods, pulse oximetry, ABI oscillometry, abdominal and retroperitoneal ultrasound) |
| □ | □ | practical training of intramuscular injections, capillary and venous blood collection, peripheral venous cannilation if possible, ECG recording |
| □ | □ | acute and chronic wounds treatment and, according to the possibilities of the practice, minor procedures in the general practitioner's office (suturing of wounds, uncomplicated excision of skin formations) |
| □ | □ | basic insight into psychosomatic issues in primary care (medically unexplained symptoms) |
| □ | □ | visiting the patient in the patient's home environment (patient's apartment, home for the elderly or nursing home) |
| □ | □ | participation in out-of-hours emergency service |
| □ | □ | independent performance of an uncomplicated occupational medical examination |

**Signature and stamp of the supervisor, date:**